



DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH UNITED STATES ARMY
UNIT #15236
APO AP 96205-0009

REPLY TO
ATTENTION OF:

EACG (100)

AUG 08 2001

MEMORANDUM FOR All Eighth United States Army Assigned Soldiers and Civilians

SUBJECT: Eighth United States Army Command Policy Letter # 3 -- Officer Relief for Cause

1. Relief for cause of any officer should be used sparingly and only when any less grave option is not considered viable. Typical reasons for relief are failure to meet performance standards or a lapse in professional ethics. Formal, documented counseling must precede a relief for cause unless circumstances dictate otherwise.
2. Relief of company grade commanders requires approval by the first general officer in the officer's chain of command. Relief of field grade commanders, in particular Command Select List (CSL) battalion and brigade commanders, must be coordinated with the Commander, 8th PERSCOM, and the Commanding General, Eighth U.S. Army. While pending the relief for cause, the officer may be temporarily suspended from duties pending a final decision.
3. Any officer relieved of duties will have a relief for cause officer evaluation report processed, and the report will reflect the rating official who directed the relief and the reason. A comment will be included that the officer was notified of the reason for relief.
4. Relief for cause is a serious issue, and it is essential the chain of command become familiar with AR 600-20, Army Command Policy and AR 623-105, Officer Evaluation Reporting System. Because of the dire consequences of a relief for cause, the chain of command must move cautiously when contemplating this action.

DANIEL R. ZANINI
Lieutenant General, USA
Commanding